



MEETING MINUTES
CITY OF HUNTINGTON BEACH
FINANCE BOARD
WEDNESDAY, MARCH 12, 2008 AT 6:00PM
CIVIC CENTER, LOWER LEVEL, ROOM B-8

- 1) **CALL TO ORDER:** At 6:05 PM, Chair Falzon called the meeting to order.
Present: Vice Chair Geddes, Members: Garcia, King, and LoGrasso
Absent: Member Jones
Also Present: Jennifer Lampman, Sr. Administrative Analyst and Carrie Gonzales, Administrative Assistant
- 2) **PUBLIC COMMENTS:**
There were no public comments made.
- 3) **APPROVAL OF MEETING MINUTES:**
February 13, 2008 – Vice Chair Geddes made motion to approve the minutes as amended, seconded by Chair Falzon. (2-0-2, Members Garcia and King Abstained and Members Jones and LoGrasso absent)
- 4) **STAFF REPORTS/BUSINESS ITEMS:**
 - a) **Chairman's Update**
Chair Falzon did not have anything further to discuss that is not already covered on tonight's agenda.
 - b) **Interim City Administrator Update**
Carrie Gonzales informed the Board the recruitment for the City Administrator will close April 11, 2008. Alliance Resource Consulting will screen the applications and submit their recommended applications to the City Council.
 - c) **Long Term Financial Plan (LTFP) Update**
Chair Falzon contacted Carrie Gonzales by telephone and asked if staff would be able to get the information used detailing the infrastructure part of the LTFP for the March 12 Board meeting? He stated expenditures and revenues are based on certain projections; however, the infrastructure is based on certain components of the IIMP that were updated by Public Works. Jennifer Lampman distributed this information to the Board, which included:
 - 10 Year Unfunded Infrastructure Needs
 - Pump Station Priority
 - Tree Petition List
 - Residential Overlay List
 - Building ProjectsJennifer informed the Board there is a meeting pending with Craig Hoshijima, PFM Senior Managing Consultant, Public Works staff, and Finance staff, to determine what is needed to finalize the LTFP.
 - d) **Quarterly Meetings with the Mayor & Finance Board Chair Update**
Chair Falzon informed the Board the next meeting will be held April 9 at 4:00 PM in meeting room B-8. He mentioned Vice Chair Geddes is also invited and if either of them cannot attend this meeting, they will contact another Board Member to attend in their absence.
 - e) **March 3 Joint Study Session with the City Council**
Chair Falzon asked the Board Members if they had any comments on the study session. He mentioned the City Council did not give any new direction for other projects for the 2008 year. Therefore, will continue to focus on the LTFP and the normal calendar of events.
 - f) **Tree Removal Update**
Carrie Gonzales handed out a copy of the RCA titled "Approve Revised Residential Street Tree Petition Process" she received from Jim Jones, Maintenance Operations Manager. This document has the information the Board requested on what decision criteria is used to determine how the Public Works



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Department chooses the streets for tree removal. He did not have the information the Board requested on, what number of lots were completed with the \$3,250,000 spent from the Capital Improvement Reserve in FY 2005/06. The Board asked if staff would follow-up with Jim in getting this information.

5) OPEN/CLOSED ITEM LIST

There were no changes made to the current open list.

6) COMMENTS FROM BOARD MEMBERS

No comments were made from the Board Members.

ADJOURNMENT

Vice Chair Geddes made a motion at 7:30 PM to adjourn the meeting to Wednesday, April 9, 2008, at 6:00 PM., seconded by Member Garcia. The motion was approved 4-0-2, Members Jones and King absent.

Respectfully submitted by:

Jennifer Lampman, Sr. Administrative Analyst

Secretary to the Finance Board